



Report of the Director of Environments & Neighbourhoods Directorate

South Leeds (Outer) Area Committee

Date: Monday 1st September 2008

Subject: Area Managers Report

Electoral Wards Affected: Ardsley & Robin Hood Morley North Morley South Rothwell <input type="checkbox"/> Ward Members consulted (referred to in report)	Specific Implications For: Equality and Diversity <input type="checkbox"/> Community Cohesion <input type="checkbox"/> Narrowing the Gap <input checked="" type="checkbox"/>	
Council Function <input type="checkbox"/>	Delegated Executive Function available for Call In <input checked="" type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/>

Executive Summary

This report details a range of activities taking place within the Outer South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

1.0 Purpose of Report

- 1.1 To bring to Members' attention in a succinct fashion, brief details of the range of activities with which the Area Management Team are engaged, and that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 CCTV

- 2.1 As a result of the discussion about CCTV schemes at the July meeting, a protocol and monitoring form are being developed for use by local groups involved in running CCTV schemes. The draft monitoring form is attached (**Appendix 1**). The monitoring process will inform the Area Committee on how best to support current and existing schemes to meet the required legislation through training, installation, operation and working with partners. It will establish a baseline position about the current status of existing schemes. The protocol will be the means by which groups will be able to demonstrate how they are complying with the legal requirements of CCTV schemes.

- 2.2 A report outlining a corporate approach to CCTV schemes in Leeds is being drafted and to be presented to Corporate Leadership Team for discussion. The report will cover a range of issues including procurement of systems to standards of operations. This report will provide the basis for an update on CCTV in Outer South and members are asked to agree to receive this report following its discussions at CLT.

3.0 Smithy Lane Recreational Ground

- 3.1 The Smithy Lane Recreational Ground Steering Group met for a second time on Monday 4th August. The Steering Group is chaired by a Ward Councillor and comprises members from Aire Valley Homes, Area Management, Parks and Countryside, Tingley Tenants and Residents Association and local young people. The meetings have been very positive and successful in engaging with residents and partners to develop the project further following Area Committee support of £6,500 towards design and consultation fees.
- 3.2 The group discussed the consultation process for the Smithy Lane Recreational Ground. The consultation masterplan map and leaflet were circulated for comment before being distributed to houses within the NIP area and houses located around the edge of the Rec. The consultation details were sent out week commencing the 18th August. Deadline for responses will be the 12th September and the next Steering Group meeting will be held on 22nd September to discuss the results. A report detailing the consultation results and proposing a way forward will be presented at a future Area Committee meeting.

4.0 Thorpe Recreation Ground

- 4.1 The tenants and residents association have had 3 meetings to discuss the recreation ground and their wish list for the playground.
- 4.2 Following the second meeting a number of the members visited several sites around Leeds to look for ideas and suggestions, following which they held a consultation event with local children who have drawn up their own wish list for the recreation ground. General comments would appear to be that the play area follow the same lines as Lofthouse and Winthorpes play areas.
- 4.3 At the last meeting it was agreed that the group would send this information pack on to Vicky who would brief the architect involved in the project. At the same time the architect has visited the site to complete a site investigation and levels survey which will help determine exactly where the equipment can go.
- 4.4 The current feeling is the playground should be built on the site of the original playground. The landscape architect is currently working on the sketch designs which it is hoped will be complete by the end of Aug in time for the next tenants and residents meeting.
- 4.5 Once agreed the plans will be distributed around the village and displayed in prominent buildings including possible the school and meeting room to enable residents to comment on the plans.

5.0 Cleaner Neighbourhoods Sub Group

- 5.1 The Cleaner Neighbourhoods Sub Group continue to meet quarterly to discuss environmental issues with key partners; Aire Valley Homes, Parks and Countryside and Environmental Services. An Education and Awareness Officer and a representative from the new Environmental Action Team have been invited to become members of the group to comment on key issues of enforcement and education in relation to environmental issues.
- 5.2 Issues are addressed through an action plan that incorporates Area Delivery Plan (ADP) priorities and short term issues raised by residents and members. At the last Sub Group meeting, members agreed that a new action plan needed to be developed to represent the new Environment section of the 2008-11 ADP. The ADP Environment theme has 27 actions which will be prioritised for the Cleaner neighbourhoods Sub Group to focus on and also a list of actions that require monitoring.
- 5.3 Environmental Services and Area Management staff have been liaising with finance officers in relation to the purchase of the Glutton street cleansing machine for Morley town centre. Match funding towards the machine was received from Morley Town Council and Environmental Services ordered the machine from the supplier. The Glutton arrived on Tuesday 19th August and following staff training, Environmental Services aim for it to be operational no later than Monday 25th August.
- 5.4 The Environmental Pride initiative is now operating a new process which utilises the regular Aire Valley Homes (AVH) estate walkabout to create the task list of environmental improvements for the pride days to tackle. Area Management have requested Aire Valley Homes to identify locations for future Environmental Pride days. A meeting has been arranged for Monday 8th September with partners to review initiative in August and ensure a programme of locations is planned for 2008/09.

2008	August 20 th	Winthorpes	Ardsley and Robin Hood
	September 17 th		Morley North
	October 15 th		Rothwell
	November 19 th		Morley South
	December 17 th		Ardsley & Robin Hood

2009	January 21 st	No Environmental Pride to allow post Christmas catch up.	
	February 18 th		Morley North
	March 18 th		Rothwell
	April 22 nd		Morley South

Area Management continue to emphasis to partners that community groups wanting to carry out a community clean up, can be supported through the community skips budget.

- 5.5 Environmental Services have provided an update on 05/06 and 07/08 litterbin installation (**Appendix 2**). Environmental Services have completed audits for litterbin locations in Morley South, Rothwell and Ardsley Robin Hood and are now arranging the audit locations for the Morley North locations. Those scored less than 9 on the audits are not suitable locations for litterbins and alternative locations need to be sought. Appendix 2 outlines locations that are not suitable and alternative locations. Members are asked to approve these alternative locations. Area Management are currently negotiating sites for Rothwell. Input will be sought from Members and

Tenants and Residents Association in identifying sites. A location of sites will then be confirmed to ward members for approval.

- 5.6 The Cleaner Neighbourhoods Sub Group has identified dog fouling as a problem across the Outer South. Highways department have stickers available for lampposts and bins that inform public on waste disposal and fines. Requests from residents in Gildersome and North Churwell to the Dog Warden patrol for five streets have led to stickers being put in place. Members are asked to nominate priority areas where stickers would be useful to tackle dog fouling. Members are asked to send street names to the Area Management Team.

6.0 Town & District Centre Regeneration Scheme

- 6.1 To complete the works at Marsh Street, the Area Committee in July was informed that the Programme Board had considered a proposal and agreed a scheme of environmental works which have been developed by Parks & Countryside. Once the necessary approvals are complete it is expected that work will begin on site in September.

- 6.2 Work is still progressing on the planning for the regeneration of Morley Bottoms. The results of the traffic survey are being developed. The advertising hoarding site has been secured and work on the Lay by began on site week commencing 18th August. Meanwhile, officers continue to pursue Section 215 notices on several properties.

7.0 Queensway Car Park Morley

- 7.1 Pay and Display Machines and signposts, without the signs, have now been installed at Queensway Car Park. The machines have an electricity supply and tickets have been delivered. The scheme is not yet operational as the legal team need to complete a Traffic Regulation Order (TRO). This TRO allows the restrictions to be enforced and tickets to be issued to those vehicles that contravene the restrictions.

- 7.2 Parking Management Officers have partly implemented the scheme to help with the traffic management of the car park. This means that the machine is turned on and signs are erected so that motorists display the tickets but enforcement officers patrolling the car park are only a visible deterrent and would not be able to issue parking tickets.

8.0 Community Centres Update

- 8.1 Officers from South East Area Management met with St Gabriel's Management Committee on 22nd July to talk through various questions they had regarding the role of the management committee, lettings at the facility and other issues relating to repairs and insurance. Indicative dates for reporting back to Area Committee on the progress at the centre were also outlined. Officers will attend further meetings of the committee, when required to do so, to answer any questions which the group may have. It has been made clear that support is available when the management committee require it and Area Management have offered to assist with the printing of a letter outlining the activities that are taking place at the facility for distribution by the Management Committee to residents in East Ardsley.

- 8.2 In April, Area Committee supported the relocation of users from Peel Street to Lewisham Park with £1,000 for the provision of new furniture. This funding contributed towards the total costs of new armchairs, new tables and a storage trolley for the tables. It has been requested, that the centre requires a further three tables and a trolley to manoeuvre the chairs more easily around the centre, this would cost £384.55. Youth Service has been asked if they could make a contribution towards these additional cost, as they are the main users but don't have any budget for equipment at facilities they use. All contingency funds set aside for community centres held within the central Policy and Planning Team, who covered £1,500 of the initial costs, are now fully allocated so could not cover these additional items. It is requested that Area Committee agrees to support the additional £384.55 for Well Being funding.
- 8.3 In conjunction with this, the quality of furniture in other Area Committee facilities has also been reviewed - Gildersome Youth Club has been highlighted as a centre in urgent need of new tables and chairs. Morley Town Hall had new chairs purchased for the Alexandra Hall; some of the old chairs are set to be moved to Gildersome Youth Club due to the current condition of the existing ones. The poor quality of the tables has also been highlighted but there are no surplus tables of a better standard to replace these. Corporate Property Management has suggested that 10 new tables and a storage trolley should be purchased; this would cost £981.63, £813 for tables and £168.63 for the trolley. Area Committee are requested to consider funding this amount from the community centres pot, as there is no other funding available to cover costs of new furniture.

9.0 Morley Literature Festival

- 9.1 The Organising Committee continue to meet monthly to review and discuss the preparations for the Festival. Recent milestones include the launch of the independent Morley Literature Festival website, www.morleyliteraturefestival.co.uk. The website provides details of the programme of events, how to buy tickets and how to become a 'Friend of Morley Literature Festival'.
- 9.2 The latest headline act to be confirmed is the journalist Kate Aide who will be talking about her book 'Into Danger' and how some people are attracted to danger. A great deal of interest has been generated by the announcement of Anthony McGowan, author of the hard hitting book, 'The Knife That Killed Me', about knife crime which is set in Leeds. It has attracted sponsorship from the Police and Royal Armouries. The topical nature of the event also offers the festival publicity opportunities nearer the festival week.
- 9.3 Through the Organising Committee partners continue to support the event. The Library will be holding events in Morley, Drighlington and Gildersome. The Town Centre Management project has generated interest from the businesses to be involved with the festival.
- 9.4 Following the recommendations from the Evaluation Report of the 2007 festival, the Director is looking at holding events in the wider community. The Newlands and Denshaws Residents Association recommended approaching the Newlands Luncheon Club for an event within Newlands. The Director and Area Management are also working with Drighlington Parish Council regarding an event within Drighlington.

- 9.5 The February Area Committee agreed to continue to support the festival and allocated £15,000 from the Well being budget towards supporting the 2008 festival. An application for funding to Yorkshire Arts Council has been submitted for £5,000 and the results of which should be known by mid September. Sponsorship has been secured from Land Securities, Police, Libraries, Royal Armouries, Leeds Art Form and Education Leeds. The organising committee have also recruited a volunteer to explore further sponsorship opportunities from the business community.
- 9.6 The Friends of Morley Literature Festival go from strength to strength. Following their first successful event they are now concentrating on the production of their first newsletter. They have an event planned for Thursday 25th September as a pre-festival event. It will focus on presentations inspired by different types of hats.

10.0 Participatory Budgeting

- 10.1 The Participatory Budgeting pilot in South Leeds continues supporting the successful projects through grant payments and advice on project delivery where required.
- 10.2 Area Management have been approached by Information Service for Tenants: Empowerment and Participation (InSTEP) to attend their Yorkshire and Humberside Conference in York on the 21st October to discuss and promote our PB pilot. InSTEP is a national organisation that helps to empower tenants in social housing. Area Management will run a workshop for guests at the conference to attend that will aim to show the principles of PB and to discuss the findings from our pilot. Area Management have approached Drighlington Parish Council with the proposal of attending and running the workshop in partnership. The Parish Council are consulting with members.

11.0 Rothwell 600

- 11.1 The organising committee for Rothwell 600 continues to flourish. The group was set up for one year to deliver the Rothwell 600 celebrations with support from the Area Management Team. The committee meets monthly to provide updates on all aspects of the work. These meetings continue to attract over 20 organisers and representatives.
- 11.4 With a balance of £146.00 remaining from the £15,000 Area Committee funding, the July Area Committee agreed to fund a further maximum of £2,000 subject to Rothwell 600 demonstrating that they have secured new match funding.

12.0 Coalfields Regeneration Trust Funding

- 12.1 The Coalfields Regeneration Trust (CRT) is an independent grant-making organisation that was established in 1999 to improve the quality of life in Britain's coalfield communities. Yorkshire is the biggest region they operate in, with 97 coalfield Wards. Leeds has three coalfield wards, of which Rothwell is one. Of the 15 Super Output Areas (SOA's) that cover Rothwell, three are eligible for funding:
- E01011632 Wood Lane Estate
 - E01011627 Sandybanks, Springhead Road and John O'Gaunts
 - E01011639 Home Lea, Spibey Lane and Temple Avenue.

- 12.2 In partnership with Area Management, South Leeds Health For All are submitting a bid to the CRT Round 4 Main Grant Programme of funding to meet all four of the CRT funding themes of Health & Wellbeing, Access to Employment, Education and Skills and Access to Opportunities.
- 12.3 A draft proposal (**Appendix 3**) was outlined to a CRT officer on the 7th August and was well received. A draft application form is to be presented the Yorkshire Regional Programme Manager on 21st August. It is proposed to request funding for a full time co-ordinator and two part time development workers focusing on Health and Well Being and Training and Enterprise development within John O’Gaunts and Wood Lane. It would be a large scale project for two years of intensive work within the eligible SOA’s to support initiatives and development of a social enterprise that coordinated initiatives that meet the needs of residents. It is estimated that the bid will be for approximately £90,000 per annum and would operate January 2009 – March 2011.
- 12.4 Members are asked to discuss the match funding contribution of £5,000 from Wellbeing Budget towards the CRT project proposal.

13.0 Outer South Communications Budget

- 13.1 The Outer South Communications budget is a ringfenced amount of Wellbeing funding to enable effective communication and consultation on Area Committee issues in the Outer South. To date the 2008/09 budget has been used to support the production of the first of six Area Committee newsletters. The August edition has been distributed to local community venues and community groups on the Area Management database. The budget has also supported the production of the first John O’Gaunts Tenants and Residents Association newsletter. This was distributed in June. To promote the work of the Area Committee and the contact details for the Area Management Team an order of promotional stationery was made in time for the four community days in Outer South. This stationery includes pens, pencils, paper bags and notepads with the Outer South logo and telephone number on.

14.0 Recommendations

- 14.1 The Area Committee is asked to note the above information and make comment as appropriate.
- 14.2 Members are asked to comment on the draft CCTV monitoring form as outlined in 2.1.
- 14.3 Members are asked to agree to receive an update on CCTV in the Outer South as outlined in 2.2
- 14.4 Member are asked to consider and approve Appendix 2 litterbin locations as outlined in 5.5.
- 14.5 Member are asked to nominate priority areas for dog fouling stickers as outlined in 5.7.
- 14.6 Members are asked to consider and approve £384.55 revenue from the Community Centres revenue budget towards three tables and a trolley for Lewisham Park as outlined in 8.2

- 14.7 Members are asked to consider and approve £981.63 revenue from the Community Centre revenue budget towards ten new tables and a storage trolley for Gildersome Youth Club as outlined in 8.3.
- 14.8 Members are asked to discuss and comment on the draft CRT proposal as outlined in 12.3.
- 14.9 Members are asked to consider £5,000 match funding from the Wellbeing Budget towards to the CRT proposal as outlined in 12.4.

Background Papers:

- CCTV 7th July 2008
- Well being Report 7th July 2008
- Smithy Lane Recreational Ground 14th April 2008
- Thorpe Recreation Ground 25th February 2008
- Area Managers 7th July 2008
- Marsh Street Car Park February 2008
- Queensway Car Park 17th December 2007
- Conservation Area Reviews 10th September 2007
- Morley Literature Festival Evaluation Report 17th December 2007